

THE MINUTES OF THE REGULAR MONTHLY MEETING
OF THE COMMISSIONERS OF THE HOUSING AUTHORITY
OF THE CITY OF NEWPORT, RHODE ISLAND
HELD ON THE EIGHTH DAY OF DECEMBER, 2011

The Commissioners of the Housing Authority of the City of Newport, Rhode Island met in regular session at the Administration Building Newport, Rhode Island at 5:00 p.m. on December 8, 2011.

Roll call followed the Pledge of Allegiance and Silent Prayer:

PRESENT:	Chair	Frank Landry
	Vice Chair	Frank Coleman
	“	Frank McCauley
	“	Charles Laranjo
	“	Amanda Frye Leinhos
	“	Cheryl Abney
ABSENT:	None	

ALSO PRESENT: Attorney Joseph J. Nicholson, Jr.

Upon a motion by Commissioner Laranjo, seconded by Commissioner Coleman, and unanimously carried the minutes of the regular monthly meeting held on November 10, 2011 were approved.

The monthly bills report was presented to the Commissioners.

Upon a motion by Commissioner Coleman, seconded by Commissioner Abney, and unanimously carried, payment of the bills was approved.

The Secretary requested approval of the Annual Financial Audit for FYE 3/31/11. The Secretary stated that the audit went well; there were no findings or concerns within the Audit. A schedule has been setup for the monthly drawdown of the HUD funds. The Authority is also in the process of preparing an RFP to have the actuarial done for the retiree medical fund. HACN is required to conduct the actuarial every three years. The expected completion of the actuarial is by the end of February 2012.

Upon a motion by Commissioner Abney, seconded by Commissioner Laranjo, and unanimously carried, authorizing approval of the audit as presented.

The Secretary requested authorization and approval of the following change orders:

a). Authorization and approval for payment #4 to Nadeau Corp. in the amount of \$138,992 for the Weidemann Court project.

Upon a motion by Commissioner Laranjo, seconded by Commissioner McCauley, and unanimously carried, the above payment was approved.

The Secretary submitted to the Board the Consent Calendar items which included the Finance Reports, Applications, Occupancy, Section 8 Report, November Collection/Loss Reports, Social Services Report, Elderly Services Coordinator Report and COP report.

Upon a motion by Commissioner Coleman, seconded by Commissioner Frye Leinhos, and unanimously carried, the above Consent Calendar items were received as read.

The Secretary presented to the Board an updated Capital/ARRA Projects report regarding the Gray/Gallagher Building, Weatherization Grants, Weidemann Court, Upcoming Projects, VNS of Newport Project, and ADA work.

Upon a motion by Commissioner Laranjo, seconded by Commissioner Coleman, and unanimously carried, that the report regarding the Capital/ARRA Project (s) updates were received as read.

The Secretary presented to the Board the Newport Resident Council monthly report to be received.

Upon a motion by Commissioner Coleman, seconded by Commissioner Frye Leinhos, and unanimously carried, that the monthly report regarding the Newport Resident Council was received as read.

Commissioners' Request (s): N/A

Upon a motion by Commissioner Abney, seconded by Commissioner Frye Leinhos, and unanimously carried, the meeting adjourned at 5:47 p.m.